

# PITTSBURGH BALLET THEATRE

## Summer Resident Advisor Temporary Live-in position

ABOUT PITTSBURGH BALLET THEATRE (PBT): Pittsburgh Ballet Theatre has been the region's premier professional ballet company since 1969. Today, PBT is a nationally recognized ballet company of 30 professional dancers, a training institution for over 1,300 students of all ages, and an incubator for dance education and accessibility programs in classrooms, libraries and community centers throughout the region. The company performs a wide-ranging repertoire of classical ballets, contemporary masterworks and new commissions in more than 50 performances annually in theaters, across the region and on tour. We are a team of artists, educators, creatives, leaders and doers. We aim to put our people first, celebrate diversity and inspire the region through our work.

ABOUT THE POSITION: PBT is seeking responsible, engaging and enthusiastic live-in individuals to provide a supportive and safe environment for 130 ballet students ages 12-20, residing at Chatham University's residence halls. Resident Advisors serve as the first point of contact for residents and builds an inclusive community through advisement, program planning, and consistent communication. Each R.A. will have one day off per week.

WHAT YOU WILL DO: While no two days are quite the same, you can expect that your day will generally consist of the following:

- Build community among residents
- Maintain resident safety and security in the residence halls, at PBT Studios, and during off-campus excursions
- Plan and facilitate fun and engaging activities
- Clearly and consistency enforce PBT School, University, and residence hall policies
- Communicate with parents/guardians
- Mediate issues such as roommate conflicts, competitiveness, and homesickness
- Respond to crisis situations and alert appropriate staff members
- Serve as chaperone during off-campus excursions
- Serve on an on-duty and on-call coverage rotation, including both day and night shifts. The R.A. on-duty is required to remain in the residence hall.

WHAT WE ARE LOOKING FOR: PBT is looking for responsible and student-focused Resident Advisors who embody its core values: *Respect each other and embrace our diversity, work hard with integrity and passion, collaborate to ignite new possibilities, innovate at every level within our organization.*

Resident Advisors should demonstrate the following skills:

- A passion for working with teens and young adults
- Excellent written and verbal communication skills

- Experience working with adolescents in a residential or camp setting strongly preferred
- Able to work a flexible schedule
- Clearances (Federal Criminal History, PA State Criminal Background Check, PA Child Abuse History Clearance) are required following employment offer; this position is a mandated reporter and candidates must be comfortable in that role
- Ability to drive PBT van

Hours: Resident Advisors must maintain desk hours and on-call hours based on summer housing operational needs. Evening and weekend work are required. Resident Advisors will receive one day a week off during the 5 week program.

Additional staff provide support on weekends. Participate in an on-call rotation with Resident Assistant and additional support from the Manager of School Communications and Student Resources.

#### WHY PBT?

- Temporary position with \$2500 stipend
- In addition to compensation, housing and meals are provided. Meals included: Breakfast, lunch, and dinner, Mon-Sat; Sundays, brunch only. (Mon-Sat lunch available at PBT)
- Private room at no cost to RA

This is an advertisement for employment and does not capture every duty for this position.

Pittsburgh Ballet Theatre will only employ those who are legally authorized to work in the United States.

The dates for this position are June 28-July 31, 2021; Move-in- June 23; Training- June 24 – June 26. This position is a temporary position located in Pittsburgh, Pa. Regular remote work is not offered for this position.

Pittsburgh Ballet Theatre is an equal opportunity employer committed to fostering an inclusive and equitable workplace. We provide employment opportunities without regard to age, race, ancestry, national origin, religion, disability, sex, sexual orientation, gender identity or expression, or any other protected status in accordance with applicable law. We will help ensure a comfortable and positive interview experience for applicants. Please let us know how we can accommodate you. For the safety of all, interviews are currently being held via Zoom.

Qualified applicants should send an up-to-date resume and cover letter to Lindsey Gainey at [lgainey@pittsburghballet.org](mailto:lgainey@pittsburghballet.org). No phone calls, please.